

**Florida Health Sciences Library Association**

**2014 Business Meeting**

**Rosen College of Hospitality Management, Orlando, FL**

**April 4, 2014**

The FHSLA Business Meeting was called to order by President Rebecca Harrington at the Disney Dining Room of Rosen College of Hospitality Management, Orlando, FL, on Friday, April 4<sup>th</sup> at 2:55 pm.

**I. Approval of the minutes**

Rebecca asked for a motion to approve the minutes from the prior year's business meeting. Sylvia called for a correction to Robert Mackes' last name (Mackes not Meeks), and asked for clarification of 'Strategic Planning Committee' or 'Local Arrangements Committee' having been responsible for choosing the venue. Rebecca clarified that the SPC Committee was responsible, since at that time there was no Local Arrangements Committee in place. Allison Howard moved to approve the minutes with corrections, and Beth Auten seconded. Minutes from the 2013 Annual Business Meeting were then approved.

**II. Officer reports**

**President's Report**

Rebecca Harrington offered thanks to various committee members and all those who helped to organize and attend the meeting. She thanked the committee chairs who presided over meetings and special events over the course of the year, and thanked the panelists that volunteered their time to participate earlier that day. She singled out Allison Howard for her generous participation in organization of the website.

**Vice President's Report**

Denise Shereff thanked all the committee members, guest speakers, and panelists, and mentioned that she looks forward to next year's meeting very much.

**Treasurer's Report**

Deedra Walton invited the attendees to view the full budgetary documents online, and her report stands as written.

### **III. Committee Chair and Appointed Position Reports**

#### **Membership Chair Report**

Hector 'Ricky' Perez-Gilbe informed attendants that there are currently 76 members, with 6 new members this year. He introduced the new members and first time attendees to the group, welcoming Kerry McKee, Terry Brigham, Shuchun (Susan) Liang, John Reynolds, Suzette Spencer, Carrie Figueredo, and Olivia DiLeonardo personally. He invited attendees to make suggestions and offer ideas for promotion, and reminded attendees to keep membership and contact information up to date.

#### **Strategic Planning**

Martin Wood introduced the newly completed full strategic plan and highlighted the largest changes to the document. First, he mentioned that the responsibility of implementing the plan falls to *all* members, not just officers and committee chairs, and he encouraged everyone to get and stay involved. Secondly, he pointed out that there are updates on the vehicles for communication, including all online and electronic means of communication, and omitting those that have become outdated. Finally, he highlighted an update of the existing partnerships with organizations that have mutual interests, including colleges, hospitals and various non-profit and professional organizations, in the hopes that the change encourages further collaboration in the field. He thanked the members of the Strategic Planning Committee. Rebecca called for a vote on adoption of the new strategic plan. A motion was made by Nancy Schaefer, seconded, and the strategic plan was approved.

#### **Webmaster's Report**

Allison Howard indicated she would be migrating the materials from the meeting website that Rebecca created over to the FHSLA website for archiving purposes. Allison also invited attendees to feel welcome to suggest changes or offer ideas to continue the maintenance and updating on the website in general.

#### **Honors and Awards**

Becky Fisher asked the attendees if the emailing participant certificants (rather than handing certificates out at the meeting) was a positive change, and was met with approval. She presented a PowerPoint presentation in thanks to all committee members for 2013-2014, and invited Nadine Dexter and Martin Wood to present Barbara Shearer with the Librarian of the Year Award. Nadine and Martin each made brief, heartfelt speeches about Barbara's accomplishments, and thanked her for her service in health librarianship. Barbara was presented with a plaque and a certificate, and received a standing ovation from the group before making a small acceptance speech. Barbara was also awarded a lifetime Honorary Membership to FHSLA.

### **Acceptance of Committee Reports**

A motion was made and seconded to approve all reports as written. The motion was accepted and passed.

### **IV. Old Business**

Indexing and Digitizing the FHSLA Archives: Rebecca mentioned that currently the FHSLA physical archives are on campus at the UCF College of Medicine. Rebecca asked Deedra and Allison to begin organizing the archives and update the group as the project progresses.

FHSLA Bylaws Amendment: Last year a discussion to change the number of people on the Strategic Planning Committee was tabled. The organization was able to have a full slate most of the year so there is no need to change the Bylaws. The Bylaws will be looked at in their entirety by SPC this year. Mary-Kate Haver asked that Allison Howard be a consultant on this.

### **V. New Business**

Rebecca called for new business to be addressed; none was offered at this time.

### **Election of Officers/Pass the Gavel**

Martin Wood, Nominating Committee Chair, introduced the eligible candidates for the available offices of Vice President and Treasurer. John Reazer was nominated for Vice President, and Stephanie Harris and Pamela (Pammy) Herring for Treasurer. After a short ballot distribution and vote, results were tallied. John Reazer and Stephanie Harris were voted in as Vice President and Treasurer, respectively.

Rebecca Harrington passed the gavel to Denise Shereff.

Denise accepted, and let the attendees know that she will be looking forward to next year's events. She requested that members give thought to how each might contribute on committees and programs, and informed the attendees that she will be appointing committee chairs and members in the near future.

### **Adjournment**

The meeting was adjourned at 3:45 pm.